EMPOWERED

Therapy & Training Pty Ltd

in conjunction with

KOOL KIDS TUTORNIG

ASSISTING ACCESS TO RECEIVE SPECIALIST POSITIVE BEHAVIOUR SUPPORT



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- M Inspired Generation | Who Am I?

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- in Teressa Everton
 - n Kool Parents / Kool Kids



Registered NDIS Provider

ABN: 55 637 079 620

SPECIALIST POSITIVE BEHAVIOUR SUPPORT

Our team of therapists and practitioners can work with you to develop your life goals; what you want to do and what you want to achieve.

Our team of therapists, practitioners and specialist behaviour support practitioners have all been deemed suitable to provide specialist behaviour supports under the NDIS by the NDIS Quality and Safeguards Commission.

Our aim is to improve the quality of life for people with a disability and to address any behavioural difficulties that may be impacting on their ability to engage successfully with loved ones, support services and the community.

We provide:

- · Behaviour Assessments
- · Functional Behaviour Analysis
- · Positive Behaviour Support
- · Person Centered Approach

Our team work from a Human Rights based model, using the least restrictive methods. We may also discuss any restrictive practices that might need to be in place.

Specialised Supported Employment

Click here to watch Video





Empowered Therapy & Training is a Mind Setting / Therapeutic company divided into theses major services: Art Therapy, Laughter Therapy, Drumming Therapy, Sandplay Therapy, Drama Therapy, Hypnotherapy, Coaching, Empowered-Mind Setting Workshops, Camps, Seminars, Webinars & Training.

OUR COMMITMENT TO YOU

Empowered Therapy and Training in conjunction with Kool Kids Tutoring will **ALWAYS** endeavour

to provide you with a practical way of remembering your supports and appointments to avoid unexpected cancellations. This may be provided in various ways, such as: phone calls, emails, text messages, or other ways that we may have agreed upon. Empowered Therapy and Training in conjunction with Kool Kids Tutoring will support you to prepare a cancellation plan if you believe you will encounter problems keeping your appointments due to memory, health, anxiety or other reasons. Where you fail without notice to keep the scheduled arrangement for the support (a "no show"), we make every effort to contact you to determine if there is an additional problems, (eg: you have fallen out fallen out of bed and cannot raise an alarm, or the informal supporters are in

crisis and additional support is likely to be required). Empowered Therapy and Training in conjunction with Kool Kids Tutoring are open to any questions you may have regarding any of the above.

We are about empowering and supporting everyone to be the best they can be and will endeavour to help in every way possible to help you achieve this.

~Teressa Eventon



BUSINESS INTRODUCTION

This Service Agreement outlines the support, services and programs that Empowered Therapy and Training in conjunction with Kool Kids Tutoring will supply you as a registered NDIS participant with, as a part of the Service Agreement.

In this Service Agreement, the words or terms 'we', 'our', 'provider', or 'us' all refer to

Empowered Therapy and Training in conjunction with Kool Kids Tutoring as a registered NDIS Service Provider.

The words / terms 'you', 'your', 'client', 'customer', potential client', 'participant',

and

'participant's' representative' refer to you, our client or your appointed representative nominated within the service agreement.

PRIVACY AND CONFIDENTIALITY

All details contained within this Service Agreement are considered to be private and confidential. The only privileged parties to this information will be the participant nominated in the Service Agreement, their authorised representatives, plan nominees, Empowered Therapy and Training in conjunction with Kool Kids Tutoring (provider) and relevant governing bodies; inclusive of the:

 National Disability Insurance Agency (NDIA)
NDIS Quality and Safeguards Commission (NDISQC)

GOODS AND SERVICE TAX

For the purposes of GST legislation, the Parties confirm that:

- 1. A supply of supports under this Service Agreement is a supply of one or more of the reasonable and necessary supports specified in the statement included, under subsection 33 (2) of the National Disability Insurance Scheme Act 2013 (NDIS Act), in the participants NDIS plan currently in effect under section 37 of the NDIS Act.
- The participants NDIS plan is expected to remain in effect during the period the supports are provided; and
- 3. The participant(s) representative / nominee will immediately notify the provider if the participants NDIS Plan is replaced by a new plan or the participant stops being a participant in the NDIS.

CANCELLATION



If the end date of the Service Booking has not passed, it can be extended but not beyond the end date of the participant plan. Providers cannot create/change Service Bookings retrospectively. Where a Service Booking is changed, both the participant and provider must agree to the requested change of the Service Booking. Four (4) or more cancellations or no shows in a row and Empowered Therapy and Training in conjunction with Kool Kids Tutoring will contact you to discuss what action may be taken.



This may inlude:

 Reviewing your service agreement (including times, dates and locations for delivery) to avoid further cancellations.
Putting your service agreement on hold.

Should there be further cancellations and or no shows after this, you may risk having your service agreement cancelled by Empowered Therapy and Training in conjunction with Kool Kids Tutoring.



If participants are non-compliant or not engaging in services, Empowered Therapy and Training in conjunction with Kool Kids Tutoring will make all efforts to help participants to re-engaged. Failing this, the provider reserves the rights to terminate all services.

SPECIAL CIRCUMSTANCES:

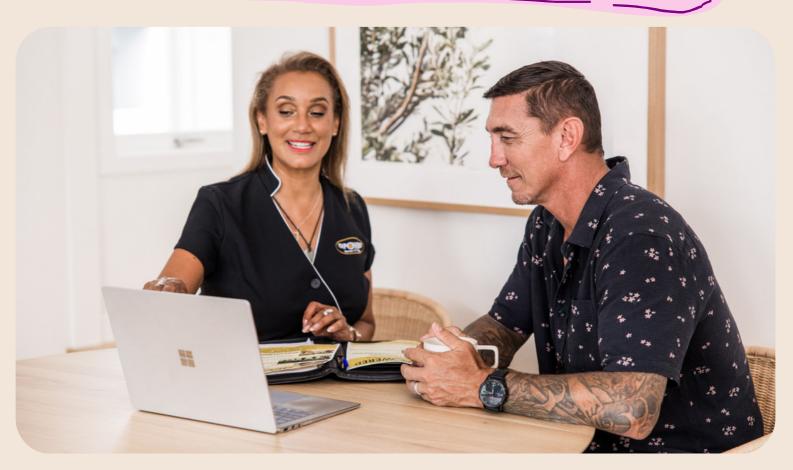
Charges may be **waivered** if you have experienced an emergency such as: Hospitalisation or a death in the family.



This will be decided at the Directors discretion.

If there are more than eight (8) instances of cancellations or no shows within a 12-month period, on the ninth (9th) occasion we are required to notify the **National Disability Insurance** Agency, so that consideration may be given to reviewing your supports to your plan. This may affect your ongoing service provision with us.





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NDIS NOTE

No fee is payable by NDIS, or participant, for cancellation by provider or any failure to deliver the agreed supports. Failure to pay within fourteen (14) days may risk cancellation of services until paid in full. If a participant makes a short-notice cancellation, which is after 3pm the day before the service, the provider will charge 90% of the agreed price for the cancelled appointment.

For other cancellations, where the participant has provided notice of cancellation prior to 3pm the day before the scheduled service, no cancellation fee will apply. If Empowered Therapy and Training in conjunction with Kool Kids Tutoring is unable to provide a service at the agreed time a suitable replacement session will be arranged with the participant.

Forms to Complete

- Referral Form
- Service Agreement

(this will be completed after we have received the completed referral form)

- Personal Information Disclosure
- Consent Form



FORMS TO COMPLETE

Click the link to fill out the form

REFERRAL FORM

https://form.jotform.com/empoweredtherapy/ett-referral-form

CASE NOTES:

https://form.jotform.com/empoweredtherapy/case-notes

FORMALISED ASSESSMENTS REGISTRATION:

https://form.jotform.com/empoweredtherapy/case-notes

REQUEST FOR HOME AND LIVING SUPPORTS:

https://form.jotform.com/empoweredtherapy/request-for-homeand-living-support

ETT NATIONWIDE INCIDENT REPORT FORM

https://form.jotform.com/empoweredtherapy/ett-nationwideincident-report-form



ETT THERAPISTS - LEGAL FORMS

Click the link to fill out the form

CLIENT WELCOME FORM:

https://form.jotform.com/empoweredtherapy/client-welcome-form PERSONAL INFORMATION DISCLOSURE AND CONSENT TO OBTAIN AND RELEASE INFORMATION:

https://form.jotform.com/empoweredtherapy/personalinformation-disclosure-per

GENERAL WHSE CHECKLIST:

https://form.jotform.com/empoweredtherapy/general-whsechecklist-nationwide

PARTICIPANT RISK ASSESSMENT FORM:

https://form.jotform.com/empoweredtherapy/participant-riskassesment-form



SUPPORT WORKER FORMS Click the link to fill out the form

COMMUNITY SERVICES WHSE CHECKLIST (IN-HOME SUPPORT WORKER ONLY NOT COMMUNITY SUPPORT WORKER):

https://form.jotform.com/empoweredtherapy/communityservices-whse-checklist-n

SUPPORT WORKERS RECRUITMENT DOCUMENTATION:

https://form.jotform.com/empoweredtherapy/support-workersrecruitment-documen



POSITIVE BEHAVIOUR SUPPORT

Click the link to fill out the form

ABC OBSERVATION DATA LOG:

https://form.jotform.com/empoweredtherapy/abc-observationdata-log

FUNCTIONAL BEHAVIOUR ASSESSMENT (FBA) INTERVIEW Form:

https://form.jotform.com/empoweredtherapy/fba-interview-form

FBA REPORT TEMPLATE:

https://form.jotform.com/empoweredtherapy/functionalbehaviour-assessment-fba

GLASGOW DEPRESSION SCALE SELF-REPORT SCREENING QUESTIONNAIRE:

https://form.jotform.com/empoweredtherapy/glasgowdepression-scale-self-repor

GLASGOW DEPRESSION SCALE: CARE-GIVER SUPPLEMENT

https://form.jotform.com/empoweredtherapy/glasgowdepression-scale-care-giver



KOOL KIDS TUTORING

Click the link to fill out the form

ENROLMENT AND PAYMENT AGREEMENT FORM:

https://form.jotform.com/empoweredtherapy/kkt-enrolment-andpayment-agreement

TEACHERS' LESSON PLAN:

https://form.jotform.com/empoweredtherapy/lesson-plan **FBA REPORT TEMPLATE:**

https://form.jotform.com/empoweredtherapy/functionalbehaviour-assessment-fba

KOOL KIDS CAMP

Click the link to fill out the form

CAMP ENROLMENT FORM:

https://form.jotform.com/empoweredtherapy/kool-kids-campenrolment-form-filla

REQUEST TO ADMINISTER MEDICATION ON CAMP:

https://form.jotform.com/empoweredtherapy/request-toadminister-medication-on

FOOD AND TRAVEL CONSENT FORM:

https://form.jotform.com/empoweredtherapy/food-and-travelconsent-form



Click the link to fill out the form

CLIENT FEEDBACK SURVEY:

https://form.jotform.com/empoweredtherapy/client-feedbacksurvey

STAFF FEEDBACK SURVEY:

https://form.jotform.com/empoweredtherapy/client-feedbacksurvey

EVENT EVALUATION JOTFORM:

https://form.jotform.com/213408576775466

EMAIL ALL REFERRALS TO: referrals@empoweredtherapyandtraining.com

PAYMENTS

The provider will seek payment for their provision of supports after the participant(s) representative confirms satisfactory delivery of the supports.

Paragraph 1

1.1 If the funding for any of the chosen supports provided under this Service Agreement is managed by the participant: The participant has chosen to Self Manage the funding provided by the NDIS for the supports required by the participant. After providing those supports, the provider will send the participant an invoice for those supports for the participant to pay. The participant will pay the invoice by internet banking within 7 days.

PAYMENTS

Paragraph 2

2.2 If the funding for any of the supports provided under this Service Agreement is managed by a Plan Nominee: The participants Plan Nominee manages the funding for supports provided under this Service Agreement. After providing those supports, the provider will send the participant's nominee an invoice for these supports for the participant's nominee to pay. The participant's nominee will pay the invoice by internet banking within 7 days.

3. Paragraph 3

3.3 If the funding for any of the supports provided under this Service Agreement is managed by the National Disability Insurance Agency: The participant has nominated the NDISQSC to manage the funding for supports provided under this Service Agreement. After providing those supports, the provider will claim payment for those supports from the NDISQSC

PAYMENTS

4. Paragraph 4

4.4 If the funding for any of the supports provided under this Service Agreement is managed by a Registered Plan Management provider: The participant has nominated the Plan Management provider to manage the funding for NDIS supports provided under this Service Agreement. After providing those supports, the provider will claim payment for those supports from the Registered Plan Management Provider.

SUPPORT WORKER CALENDAR OF ACTIVITIES



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WEDNES DAY Schedule

WEDNESDAY

SUNDAY

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ESTRAPS

CALENDAR 2 Job Ready Activities



MONDAY Schedule 9:30 AM - 11:00AM TEN-PIN BOWLING 11:30 AM - 12:00NN LUNCH

12:30 PM-3:00PM MOVIES AT THE CINIMA (Group Choice)

MOVIES AT THE C

FRIDAY

FRIDAY Schedule 9:30 AM - 11:30 AM TECHNOLOGY TIME 2:00 PM - 12:30 PM LUNCH

1:00 PM- 5:00 PM COOKING /BAKING/BINGO AND BOARD GAMES

3D MOD





SATURDAY



1:00 PM INDIVID CH AFTE

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Fan in the Sun Day: chocolate fully factories, usience museum, GOMA, Ipewich art museum, induce reck climbing, transpolining, historical toxet, beach days (Gold Cos Redcliffe, Sumhine Coast), Zoos

Disoverse, Patt Patt Shopping alternate between grocery shopping and clothes shopping is g. Shoppin Contract DOA, Australia Fait, Induces and P. Robinst

Enercise - bushwalks, gyms, swimming pool, saana Art leasos: put your artistr hat on and get ready to learn how to draw

Technology Time: 3D Modeling, Greating your own Welnite and QR Code, Create your own Minerath Sterver and Flayer Sila, Center your own aggmented reality experience. Leaves to Code, Deep AM Neural Networks, Th Brank MY, Guiry Environment Design Workshop (Programming 9-10, Gaming 10-11, 11-12-20 Modeling 9-12 and lanch will be 19-1.

community Marketis: Access your local community markets (find list of Sat and San uarket).

Caltural Exploration Alternoom Chinatown, Indian Turkish Filipino-Middle Eastern Fuod, Temples, etc., Kundur

Wet n Wild, Whitewater world, Sea World Pamper mornings: massages, will-care, learning proming enquere, manicure 'pedicure, hate cur'

SUPPORT WORKER CALENDAR OF ACTIVITIES

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SUNDAY

SChedule

COMMUNITY MARKETS/

12:00 PM- 12:30 PM LUNCH 1:00 PM - 5:00 PM INDIVIDUAL FREE CHOICE AFTERNOON

SATURDAY

FRIDAY

CHECK OUT THIS LINK FOR THE SUPPORT WORKER CALENDAR JOTFORM



How to contact us

If you would like to contact **Empowered Therapy and Training in** conjunction with Kool Kids Tutoring, please feel free to use one of the following methods:



(07) **4864** 9888

Nationwide



Email Address

contact@empoweredtherapyandtraining.com

Scan to visit the ETT Website



From the bottom of my Heart

Thank you!

cheers! Terressa Everton